

5<sup>th</sup> May 2023

Dear Parents and Carers,

Many of you will know that we have been experiencing some difficulties with our text system and we thank you for your patience as we have worked to install a replacement. To enable the new system to run in place of the old text system, we would request that all parents and carers provide an up-to-date email address as promptly as possible so that we can communicate more effectively and reliably.

The SIMS Parent app is a new convenient way for the school to better share information with you about your child's school life, giving you access to information about your child, as well as enabling you to keep your contact information up to date. You can access the system easily from a smartphone, tablet or PC anytime, anywhere via the internet.

What you'll find in the SIMS Parent app:

- Important information such as attendance, timetable.
- Access your child's school reports when they are made available (this will only be via the app moving forward).
- Access to your child's Data Collection Sheet, allowing you to request updates to the information (such as when addresses or telephone numbers change). This means we should always have the most up-to-date information in case of emergency.

## Getting Started

If you do not already have a SIMS account, please contact the school by emailing [pertonappinvite@sslp.uk](mailto:pertonappinvite@sslp.uk), and we'll send an invite to your desired primary email address. This will be sent from [noreply@SIMS.co.uk](mailto:noreply@SIMS.co.uk) (please check your spam / junk email folders if the email does not appear in your inbox).

Your activation email is unique to you and should not be used by anyone else. If you require additional logins for other family members, please contact the school. Your account will show all linked students, so you only need one login if you have multiple children at the school.

When you get an invite email, click the link and follow the activation process to create your account. During this process you will be asked some security questions, such as your child's date of birth (e.g. 16/02/2009), and a confirmation code from your email to ensure you can access this. You will have the option of either creating a standard SIMS ID account, or linking to an existing Gmail, Twitter, Facebook, Apple or Office account if you wish.

### Codsall Community High School

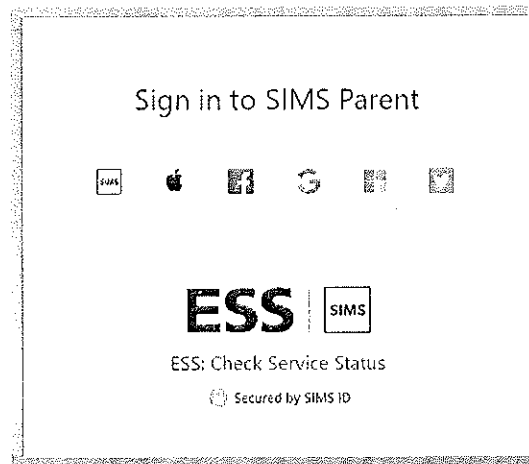
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Tel 01902 907560 • E-mail [office@cc-hs.com](mailto:office@cc-hs.com)  
[www.cc-hs.com](http://www.cc-hs.com)

### Bilbrook CE Middle School

Bilbrook Road, Codsall, Staffordshire, WV8 1EU  
Tel 01902 840910 • E-mail [office@bilbrook.staffs.sch.uk](mailto:office@bilbrook.staffs.sch.uk)  
[www.bilbrookmiddle.com](http://www.bilbrookmiddle.com)

### Perton Middle School

Gainsborough Drive, Perton, Staffordshire, WV6 7NR  
Tel 01902 758244 • E-mail [office@perton-middle.staffs.sch.uk](mailto:office@perton-middle.staffs.sch.uk)  
[www.pertonmiddle.com](http://www.pertonmiddle.com)

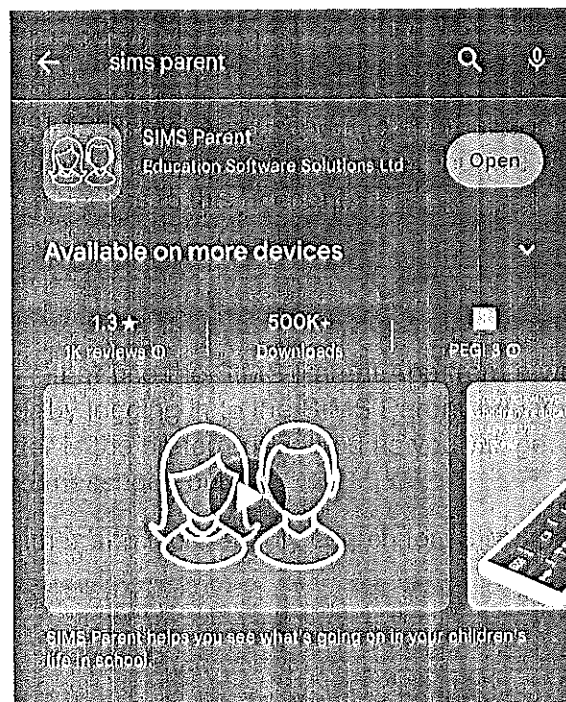


If you choose to link your SIMS Parent app account to another service such as Gmail, you won't have an extra username or password to remember, but we will be unable to help with password issues if you lose access to this account.

### Downloading the app

Once registered, you can either use the SIMS Parent App from a web browser by going to [www.sims-parent.co.uk](http://www.sims-parent.co.uk), or by logging in to the SIMS Parent App found on the Google Play and Apple stores. The latter is the preferred method as you will get instant notifications on your phone when we send messages out.

To download the app in either app store simply search for "SIMS parent":



This will be provided by "Education Software Solutions Ltd". After installing, sign in to the app with the details you previously registered with.

If you encounter any problems during registration, or require an invitation, please contact the school at [pertonappinvite@sslp.uk](mailto:pertonappinvite@sslp.uk) for assistance.

We hope that this app will help us to improve communication, but we will need all parents and carers to sign up as the text system will be discontinued after half-term. In the meantime, please continue to check the school website regularly for letters.

Once again, I apologise for any inconvenience caused due to issues with the text system and trust that you will find the new app more reliable and informative.



**Michelle Burrington**  
**Acting Headteacher**